

## LEADERSHIP TRAINING COURSE CALENDAR Spring 2017

### LEADERSHIP WORKSHOPS

DATE	TIME	WORKSHOP TITLE	LOCATION
Thursday March 30	9:00am – 4:00pm	<b>SUPERVISORY TRAINING</b> <a href="https://www.eventbrite.com/e/supervisory-training-workshop-tickets-32123693833">https://www.eventbrite.com/e/supervisory-training-workshop-tickets-32123693833</a>	Community Futures Central Okanagan Landmark 1 #210 – 1726 Dolphin Avenue Kelowna, B.C.
Friday April 28	9:00am – 4:00pm	<b>SELF-MANAGEMENT SKILLS</b> <a href="https://www.eventbrite.com/e/self-management-skills-workshop-tickets-32125908457">https://www.eventbrite.com/e/self-management-skills-workshop-tickets-32125908457</a>	Community Futures Central Okanagan Landmark 1 #210 – 1726 Dolphin Avenue Kelowna, B.C.
Thursday May 25	9:00am – 4:00pm	<b>LEAD BY GETTING OUT OF THE WAY</b> <a href="https://www.eventbrite.com/e/lead-by-getting-out-of-the-way-workshop-tickets-32126285585">https://www.eventbrite.com/e/lead-by-getting-out-of-the-way-workshop-tickets-32126285585</a>	Community Futures Central Okanagan Landmark 1 #210 – 1726 Dolphin Avenue Kelowna, B.C.
Friday June 23	9:00am – 4:00pm	<b>DEALING WITH CONFLICT AND DIFFICULT PEOPLE</b> <a href="https://www.eventbrite.com/e/dealing-with-conflict-and-difficult-people-workshop-tickets-32126487188">https://www.eventbrite.com/e/dealing-with-conflict-and-difficult-people-workshop-tickets-32126487188</a>	Community Futures Central Okanagan Landmark 1 #210 – 1726 Dolphin Avenue Kelowna, B.C.

### WORKSHOP RATES

**Regular Rate per workshop - \$259.00 per person**  
**OPMG Member Rate per workshop - \$229.00 per person**  
**Special 20 % Discount for all four workshops - \$836.00 (Click on Supervisory Training link to order)**

**To register, click on the link below each workshop.**

For inquiries, please contact **Colin McWhinnie**

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## WORKSHOP DESCRIPTIONS

### 1) SUPERVISORY TRAINING

The purpose of this one-day workshop is to develop communications competencies associated with leadership effectiveness. Through a combination of group interactions, role playing, lectures and experiential activities, participants will have an opportunity to enhance an array of skills and build understanding of eliminating barriers to effective communication, giving and receiving feedback, communicating authentically, listening skills, the use of powerful questions and coaching practice, and communicating as a leader in group situations.

### 2) SELF MANAGEMENT

Effective self-management is essential for professionals who wish to do their best, lead themselves and lead others, and is a foundation of setting and achieving valuable, fulfilling goals.

This workshop will introduce you to best practices to excel at leadership by improving your own performance.

Topics include:

- Emotional intelligence (each participant will be asked to complete a DiSC profile before the workshop)
- Self-awareness (preferences and values)
- Prioritization and time management
- Self-motivation and Goal-setting
- Communication issues

### 3) LEAD BY GETTING OUT OF THE WAY

Empowering and delegating to employees is the art of creating an environment within which a manager's staff can grow, learn, take initiatives and responsibilities, feel empowered enough to make decisions, develop their autonomy, experiment with new performance solutions, focus on achieving results, and generally increase their organization's value. For the manager, there is also a lot to gain: more time and energy for strategic thinking to prepare to face the increasing complexity of today's business environment.

This workshop will focus on specific skills and strategies to allow you to grow the capabilities and accountability of your staff, and allow you to grow as a leader.

### 4) DEALING WITH CONFLICT AND DIFFICULT PEOPLE

Participants in this workshop will learn techniques and strategies that will allow you to handle difficult conversations and difficult people with skill and confidence. You will be engaged in practical and interactive discussions, exercises and role plays that will change the way you see and respond to difficult people and difficult situations. You will be given opportunities to practice learned skills in a variety of contexts so that the skills can become second nature.

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## Canada BC Job Grant

### Would you like to offset part of the cost of training?

The Canada-B.C. Job Grant (CJG) is an employer-driven, cost-sharing program that helps employers invest in training for their current or future employees. The program covers 2/3rd of skills and development training costs, up to \$10,000 per employee.

Check out the webpage of <https://www.workbc.ca/Employer-Resources/Canada-BC-Job-Grant.aspx>